

# Terms and Conditions

For Vendors at the 2025 Incredible Edible Festival

<b>Vendor Fees</b>	<b>1</b>
<b>Acceptance</b>	<b>2</b>
<b>Festival Day</b>	<b>3</b>
Food & Beverage Vendors	4
Alcohol Vendors	4

## Vendor Fees

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- Farms \$50
- Community Groups \$75
- Vendors and Artisans within Northumberland \$100
- Vendors and Artisans outside Northumberland but with 100km of Trent Hills \$125
- Vendors and Artisans outside of 100km of Trent Hills \$150
- Application made after March 15th or payments sent after April 15th \$150
- Activities (dunk tank, axe throwing, face painting) 15% Profit Sharing up to \$150
- Electricity \$60

All spaces are 10'x12', Additional space can be purchased in 10' increments \$100.

**All fees are non-refundable.**

# Acceptance

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*Returning vendors are not guaranteed their previous booth location. Requested booth locations will be considered but are not guaranteed*

Upon acceptance to the festival **all Vendors MUST**

1. Upload 3 photos of menu/art/product/activity for social media.
2. Upload a .png or .jpg logo of their business or headshot.
3. Submit a valid copy of your certificate of insurance event insurance with a minimum coverage of \$2 million; and
4. IncrEdible Trent Hills added to the policy as “additional insured”.
5. If you do not already have this, we pair with DUUO for Event Insurance. Please email [vendors@incredibletrenthills.ca](mailto:vendors@incredibletrenthills.ca) for the direct link.

# Festival Day

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1. You must provide your own equipment including tents, tent weights, cable mats, duct tape and extension cords. *incrEdible Edible Festival* is not liable for any damages nor is responsible for any materials you require within your 10'x12' space. Vendors may not extend their booth outside their assigned space.

*Note: nothing can be staked into the ground. Please bring tent weights.*

2. The space for the vendors is 10' deep by 12' wide. There will be vendors on each side of you. You can pay for extra width in 10' increments. All booths must be manned during open hours of the festival. We expect the area to be kept clean and well organized. **All garbage must be removed from your area when you leave.**
3. No vehicles will be permitted on festival grounds after 9:00 am or during festival hours.
4. Artisans are not to offer food in any form at their tent, including samples, as per Health Department regulations.
5. Any vendor selling licensed items, (e.g. Disney/Marvel) must provide a copy of their licensing agreement.
6. No Vendors are permitted to bring animals on site as part of their 10'x12' space as per Health Department regulations. Service animals with documentation and vaccine records are exempt.
7. All vendors must use environmentally friendly containers and flatware.
8. Electrical vendors must adhere to Ontario Electrical Safety Authority Standards. All electricity fees are \$60. All vendors must ensure all cords are outdoor certified and have no damage of any kind. All cords will be inspected on festival morning. If you are purchasing electricity from the festival, you must provide your own working three-prong extension cords rated for outdoor use. We recommend 100 ft cords. Electrical spaces are limited and on a first come, first served basis. You are welcome to bring your own generator.
9. Festival site is a non-smoking/vaping space.
10. All vendors will follow designated setup and take-down schedules, which will be provided 2 weeks prior to the festival.

## Food & Beverage Vendors

All food and beverage vendors are required to upload the following by June 20th, 2025 AND bring a copy on festival day:

1. Valid Food Handlers Certificate
2. Public Health Inspection Report,
3. Community Special Events **forms will not be accepted by the health department after June 20th, 2025.**

<https://www.hkpr.on.ca/classes-clinics-and-supports/food-training-and-nutrition/special-events-permit/>

Any vendors cooking, serving, or warming food, must provide an adequate hand washing station in their booth.

## Alcohol Vendors

All Alcohol based beverage vendors who will be providing samples onsite will be required to upload a Letter of Authorization stating their participation at the festival, with intent to offer samples (at no cost) pending issuance of an Industry Promotional SOP. And follow all other government requirements.